

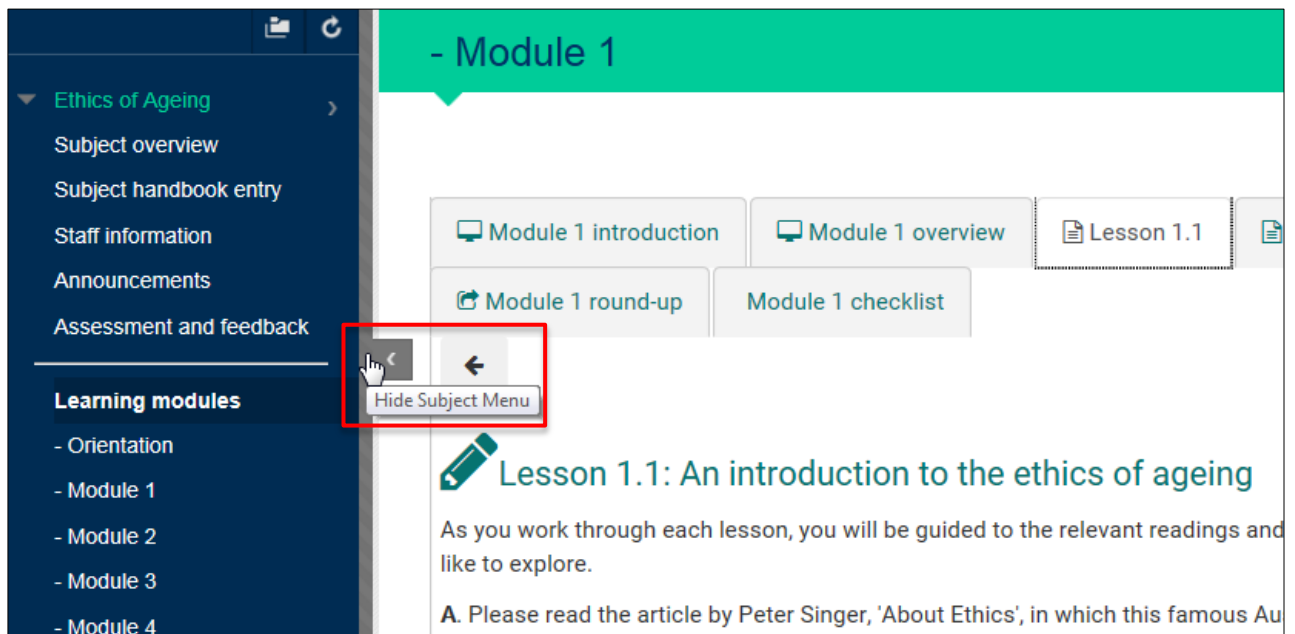
## How do I print a page in the LMS?

Depending on the browser you use, the Print function/command may be located on your browser's File menu or the menu accessible from the top-right corner of your browser window.

In either case, you can use the Ctrl P keyboard shortcut (press the Ctrl and P keys together) to access the Print dialog box. The Ctrl P keyboard shortcut is supported by all major browsers including Chrome, Firefox, Internet Explorer and Safari. Mac users can use the Command P key combination (press the Command and P keys together) to access the Print dialog box.

Let us now look at the steps to print an LMS page:

1. Log in to your LMS and navigate to the page you want to print.
2. Hide the left navigation menu and expand the content area on the right. To do so, point to and click the space between the left navigation menu and the right content area as shown in the image below. You will notice that the Hide Subject menu arrow appears as you point to the space between the left menu and the content area. To show the left navigation menu, click the blue space to the left of the content area.





3. Next, access the Print dialog box. To do so, use the Ctrl P or Command P key combination (press the Ctrl and P keys or the Command and P keys together) depending on your system (Windows or Mac).
4. In the Print dialog box, select your printer, specify the number of copies, and then click Print.